



ORIENTAL COLLEGE OF TECHNOLOGY, BHOPAL

Approved by AICTE, New Delhi & Govt. of M.P. Affiliated to Rajiv Gandhi Proudyogiki Vishwavidyalaya, Bhopal
Oriental Campus, Raisen Road, Bhopal-462021 (MP) INDIA

Reference: OCT/DIR/ADMN/2021/ 1650

Date: 30/09/2021

MINUTES OF MEETING

With the objective of preparation of I&E Policy and its Action Plan a meeting was conducted on 26/09/2021 and responsibilities were assigned to the committee members. With the above objective all committee members meeting was conducted on 30/09/2021 in the presence of Director OCT and the following members were present in the meeting.


1. Dr. Shyam Birla, HOD ME, IPR Cell Head & IIC Member, Head of Committee
2. Prof. Roopali Soni, Associate Professor & HOD CSE (Cyber), Member
3. Prof. Piyush Jain, Assistant Professor EC Department, Member
4. Prof. Rameez Ali, Assistant Professor, CSE Department, Member

In the meeting the drafted documents were reviewed and the implementable points regarding the I&E Policy and its Action Plan were finalized for implementation in the year 2022-2023. The finalized documents are enclosed herewith.

The meeting will end by proposing thanks for the presence of the members.

Signature with date of Committee members:


Dr. Shyam Birla, HOD ME, IPR Cell Head & IIC Member, Head of Committee


30/09/2021

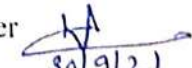
Prof. Roopali Soni, Associate Professor & HOD CSE (Cyber), Member




30/09/21

Prof. Piyush Jain, Assistant Professor EC Department, Member


30/09/21

Prof. Rameez Ali, Assistant Professor, CSE Department, Member


30/9/21

Encl:

1. OCT - I&E Policy 2022
2. OCT - I&E Policy - Action Plan Vision and Objectives
3. OCT - I&E Policy - Action Plan Annual Targets
4. OCT - I&E Policy - Action Plan Timeline
5. OCT - I&E Policy - Action Plan KPIs





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Oriental Campus, Raisen Road, Bhopal-462021 (MP) INDIA

Reference: OCT/DIR/ADMN/2021/ 1641

Date: 26/09/2021

MINUTES OF MEETING

As per the order of Director OCT dated 21/09/2021, regarding constitution of expert committee for preparing the Innovation & Entrepreneurship Policy in order to implement entrepreneurship & innovation culture at institute level. With the above objective all committee members meeting was conducted on 26/09/2021 in the presence of Director OCT Dr. Amita Mahor and the following members were present in the meeting.

1. Dr. Shyam Birla, HOD ME, IPR Cell Head & IIC Member, Head of Committee
2. Prof. Roopali Soni, Associate Professor & HOD CSE (Cyber), Member
3. Prof. Piyush Jain, Assistant Professor EC Department, Member
4. Prof. Rameez Ali, Assistant Professor, CSE Department, Member

The record points of discussions are as follows:

1. Committee has decided that the central government guidelines of the innovation , entrepreneurship and start-ups are need to be reviewed.
2. State Government entrepreneurship policy document also need to be referred.
3. Seeing to the overall scenario of the institute and the infrastructure available the policy document should be prepared and it can be revised at an interval of three years.
4. In order to expedite the work and timely execution of policy document the work is divided amongst the all team members and the following responsibilities were allocated:

Name of Member	Responsibility	Date of submission
Dr. Shyam Birla	Vision of I&E Policy and Action Plan Objectives of I&E Policy and Action Plan	30-09-2021
Prof. Roopali Soni	I&E Policy Document	30-09-2021
Prof. Piyush Jain	Action Plan and Annual Target (in reference with IIC Calendar)	30-09-2021
Prof. Rameez Ali	KPIs and Progress Tracking Sheet	30-09-2021

Amita Mahor



The meeting will end by proposing thanks for the presence of the members.

Signature with date of Committee members:

Dr. Shyam Birla, HOD ME, IPR Cell Head & IIC Member. Head of Committee

Shyam Birla
26/04/2021

Prof. Roopali Soni, Associate Professor & HOD CSE (Cyber). Member

Roopali
26/04/21

Prof. Piyush Jain, Assistant Professor EC Department, Member

Piyush Jain
26/03/21

Prof. Rameez Ali, Assistant Professor, CSE Department, Member

RA
26/9/21

Ahmed Akhbar

